**LEP – Sub Committee**

**LEP - Lancashire Innovation Board**

**Private and Confidential: No**

**Date:** Friday, 19 February 2021

**2021/22 Programme of Meetings**

**Report Author: Mike Neville, Tel: (01772) 533431,**

**mike.neville@lancashire.gov.uk**

|  |
| --- |
| **Executive Summary** The proposed 2021/22 programme of meetings for the Lancashire Innovation Board. **Recommendation** That the 2021/22 programme of meetings, as set out below, is approved with all meetings to start at 10.30am and be held either remotely via Zoom or, subject to any Covid-19 restrictions operation at the time, at County Hall, Preston.  7th June 2021  6th September 2021  15th November 2021  3rd March 2022 |

**Background and Advice**

As there are no meetings of the Innovation Board scheduled beyond February 2021 consideration has been given to creating a programme of meetings for 2021/22. The proposed programme set out below takes account of the established pattern of meetings for the LEP Board and other LEP Committees, County Council meetings and also Bank/School holidays.

Monday 7th June 2021

Monday 6th September 2021

Monday 15th November 2021

Thursday 3rd March 2022

**Consultations**

During the initial development of the programme of meetings the following individuals were consulted on potential dates.

* The Chair of the Innovation Board
* Maya Ellis, Innovation and Digital Lead, Business Growth & Innovation - Economic Development Lancashire County Council/Lancashire LEP
* Matt Wright, Lancashire Universities Innovation Manager, Economic Development, Lancashire County Council/Lancashire LEP

The proposed programme was also circulated to all Board members for information by email on the 26th November 2020.

**List of Background Papers**

|  |  |  |
| --- | --- | --- |
| Paper | Date | Contact/Tel |
| Programme of LEP Board  and Committee meetings | 2021/22 | Mike Neville  01772 533431 |
| Reason for inclusion in Part II, if appropriate  N/A | | |